



**Introduction**

The New York City Housing Authority (NYCHA) is committed to supporting our residents by offering opportunities to further their education and make a difference for themselves, their families and their communities.

On behalf of PHADA the Public Housing Authority Directors Association and NYSPHADA the New York State branch of the Directors Association, NYCHA is pleased to inform its residents and Section 8 recipients of an opportunity to apply for college scholarships ranging from \$1,000 up to \$7,000.

**Eligibility Requirements**

Scholarship applicants must:

- ✓ Be an authorized NYCHA resident or Section 8 recipient
- ✓ Be a high school senior preparing to enter higher level learning (defined as a 2-4 year college, trade school or formal certification program)
- ✓ Have a minimum B grade point average
- ✓ Submit the required essays
- ✓ Submit the required recommendations
- ✓ Submit an original high school transcript

**Application Process**

**There are two scholarship applications. Please review the application instructions carefully.** Incomplete application packages that do not meet the requirements will not be considered. If you have questions or need assistance, contact NYCHA via email at: [scholarships@nycha.nyc.gov](mailto:scholarships@nycha.nyc.gov).

Application packages can be downloaded from NYCHA’s website: <http://on.nyc.gov/nychascholarships>. Applications must be completed and postmarked or faxed no later than **January 14, 2013**.

<b>Email completed application to:</b>	<b>Mail completed application to:</b>	<b>Fax completed application to:</b>
<a href="mailto:scholarships@nycha.nyc.gov">scholarships@nycha.nyc.gov</a> <b>Subject:</b> PHADA/NYSPHADA Scholarship	PHADA/NYSPHADA Scholarship Program Attn: Department of Communications New York City Housing Authority 250 Broadway, 12th Floor New York, NY 10007	(212) 577-1358 Attn: Department of Communications New York City Housing Authority



## Documentation Requirements

All participants are required to submit the following as part of the application package:

- Proof of NYCHA residency (e.g., Family Composition Letter; ) or Proof of Section 8 assistance (voucher number and head of household name) **See Cover Sheet**
- Required essay(s)
- Required recommendations
- Original high school transcript

### Note:

- *The scholarship application fee will be paid by NYCHA. Do not send any money with your application.*
- *Please leave blank any section for "Executive Director"*
- *Please sign and date the application. Applications that are not signed and dated may be disqualified.*

## Selection Process

NYCHA representatives will screen all application packages and select eligible applicants **to be nominated** to the PHADA and NYSPHADA Scholarship Programs respectively. NYCHA can nominate up to two applicants per scholarship program. NYCHA is not involved in selecting a final scholarship recipient.

Students who are selected as Scholarship recipients will be notified by PHADA and NYSPHADA directly. Awards will be made in April and May 2013.

## Award Amount

NYSPHADA Scholarship: \$1,000.00

PHADA – HD Supply Scholarship: \$5,000

PHADA – Freedom and Civil Rights Scholarship: \$5,000

PHADA – Stephen J. Bollinger Memorial Scholarship: \$7,000

## Deadline: January 14, 2013

Applications must be completed and postmarked or faxed to NYCHA no later than **January 14, 2013**.

Even though a different deadline appears on the scholarship application, **please submit your package to NYCHA by January 14, 2013**. Late submissions will not be considered. The later date listed on the application is the deadline by which NYCHA must submit its nominations.



## Application Cover Sheet

Please include this cover sheet along with your application. Write N/A for anything that is not applicable to you.

### PLEASE TYPE/PRINT ALL ANSWERS

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First Name	Last name	Date of Birth (mm/dd/yyyy)
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Address Zip	Apt. #	City, State
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Home Phone	Cell phone	E-mail address
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NYCHA Development Name <i>(Please attach a Family Composition Letter)</i>	Name of NYCHA Lease Holder
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Section 8 Voucher Number	Name of Head of Household
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Relationship to Lease Holder/Head of Household



# Public Housing Authorities Directors Association



## 2013 SCHOLARSHIP APPLICATION

SCHOLARSHIPS FOR HIGH SCHOOL SENIORS LIVING IN  
PUBLIC OR ASSISTED HOUSING AT A PHADA MEMBER AGENCY

### THREE SCHOLARSHIPS WILL BE AWARDED

<b>28H ANNUAL STEPHEN J. BOLLINGER MEMORIAL SCHOLARSHIP</b>	<b>FREEDOM &amp; CIVIL RIGHTS SCHOLARSHIP</b>	<b>HD SUPPLY SCHOLARSHIP</b>
<b>\$7000.00</b>	<b>\$5000.00</b>	<b>\$5000.00</b>

**APPLICATIONS ARE DUE TO PHADA BY JANUARY 28, 2013**

# PHADA's Scholarship Program

In order to encourage academic excellence and community responsibility among high school students, PHADA has implemented a scholarship program for graduating seniors who are preparing to enter college. PHADA will award three (3) scholarships to deserving youth currently residing in a PHADA member agency.

## **Stephen J. Bollinger Memorial Scholarship (One scholarship available: \$7,000.00)**

Steve Bollinger (April 11, 1948-June 18, 1984) was a taskmaster to himself, a human dynamo to those who knew him. He was a natural leader, a person who could rally people around him with wit, satire, and vocal exercises. Steve's knowledge of and dedication to housing those in need was never absent, especially after he was appointed Assistant Secretary for Community Planning and Development at HUD. His experience at the Columbus Metropolitan Housing Authority and the associations he had with colleagues, mayors, and others afforded him the opportunity to deal with the bureaucracy in a style that we strive to attain. To the members of PHADA, he was a friend. His belief in the housing profession motivated him to become a founding member of PHADA, for which he served as Vice President. He accomplished much in a short time and we are all thankful for his achievements. PHADA created this scholarship to memorialize Stephen J. Bollinger.

**NOTE:** *This scholarship will be formally presented at PHADA's Annual Convention and Exhibition on May 21, 2013 in San Antonio, Texas. The winner will receive a trip for him/herself and one parent/guardian to attend the convention.*

## **Freedom & Civil Rights Scholarship (One scholarship available: \$5000.00) \*Additional Essay Required**

In 2005, PHADA's Board of Trustees met in Montgomery, AL. Inspired by historical sites they chose to give personal donations for the inception of a PHADA scholarship to honor the work of Rosa Parks and the achievements of the civil rights movement. PHADA's Annual Commissioners' Conference Golf Outing was established in 2007 to provide continuous funding to the Freedom Scholarship.

**NOTE:** *To be considered for the Freedom & Civil Rights Scholarship include a personal statement (350 – 500 words) explaining why the values of the civil rights movement are still relevant in communities today and how they relate to your educational goals. Include any relevant volunteer experiences and community involvement activities relating to advancing the cause of civil rights.*

## **HD Supply Scholarships (One scholarship available: \$5000.00)**

HD Supply Facilities Maintenance, the leading supplier of maintenance repair and replacement products to owners and managers of multi-family, lodging and commercial properties has offered significant financial support to PHADA's scholarship program. HD Supply Facilities Maintenance has elected to reward one deserving youth with a \$5000.00 scholarship. PHADA appreciates their commitment to serving the needs of public housing residents and the community.

The scholarship fund will be administered by the PHADA Scholarship Committee. The money will go directly to the school that the recipient will be attending. The school will deposit the money into the student's account. The money may only be used to pay for tuition, books, and activities directly related to the student's education. If the student discontinues his or her education, the unused portion of the scholarship will be returned to PHADA. For further information, contact PHADA at (202) 546-5445.

## **ELIGIBILITY CHECKLIST**

Please complete checklist. **All documents must be typewritten.** Please do not fold or staple documents.

**Status** – Applicant must be a **high school senior and reside in a PHADA member agency** owned or managed unit throughout his/her entire senior year. Public housing residents, Section 8 participants or other low-income housing residents are eligible, as long as the agency at which they reside is a PHADA member.

**Minimum Grade Point Average** – Student must have at least a **“B” average** on his/her school's applicable scale during his/her high school career, cumulatively, to be considered for the scholarship.

**Note: School counselor must complete the Grade Point Average Verification form on the verification page of this application.**

**For consideration of these scholarships, applications must be completed in their entirety.  
Incomplete applications will not be considered.**

## REQUIREMENT CHECKLIST

Submit the following documents to the Executive Director of your housing authority.  
**All documents must be typewritten. Please do not fold or staple documents.**

Located on the  
PHADA website  
[www.phada.org!](http://www.phada.org)

### 1. Application

The application can be found on PHADA's website at [www.phada.org](http://www.phada.org). On the homepage, click the "PHADA Scholarship Application" link to fill out the online application form. You may also download a printed version, complete the form, save it to your computer and print a copy. Include this printed application in the packet of materials that you submit to your Executive Director.

### 2. Verification Page

(Located on the back of this information packet)

- **Grade Point Average Verification** (must be completed by your school counselor)
- **Certification** (sign this portion of the document before submitting it to your Executive Director)

### 3. School Transcript

You must provide an original and official copy of your high school transcript.

### 4. Two Letters of Recommendation

You must submit one teacher or guidance counselor recommendation and one personal, NON-Family, recommendation.

### 5. Essay

You must submit a **typewritten** essay in **English** addressing the following topic:

**How my public housing and high school experiences have influenced my life. (350–500 words)**

### 6. Would you like to be considered for the Freedom & Civil Rights Scholarship?

To be considered for the Freedom & Civil Rights Scholarship include a personal statement (350 – 500 words) explaining why the values of the civil rights movement are still relevant in communities today and how they relate to your educational goals. Include any relevant volunteer experiences and community involvement activities relating to advancing the cause of civil rights.

### 7. Executive Director Responsibilities

- a. Student must be recommended by the Executive Director of the housing authority in a letter **signed** by the Executive Director for the application to be considered complete.
- b. The Executive Director is responsible for verifying all application requirements.
- c. **Application Fee** – A \$25.00 **non-refundable application fee** is required and must be paid by the sponsoring housing authority. All proceeds from the fee will be added to the scholarship award. Check should be made payable to PHADA.
- d. **Deadline** – All application materials must be received by PHADA **no later than January 28, 2013**. No Faxes will be accepted.
- e. Local promotion of the scholarship program is the responsibility of the housing authority. Each housing authority may submit up to two applications.

#### 2013 PHADA Scholarship Application

(please type; do not fold or staple documents)

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email \_\_\_\_\_ Student's Cell Phone Number \_\_\_\_\_

Social Security Number \_\_\_\_\_ Grade in school \_\_\_\_\_ Graduation date \_\_\_\_\_

What is your desired Academic Major (if any) \_\_\_\_\_

To which colleges have you applied? \_\_\_\_\_

To which colleges have you been accepted? \_\_\_\_\_

Summarize your academic achievements (i.e., scholarships, awards, etc.)

List extracurricular school activities in which you are currently participating (i.e., clubs, teams, etc.)

Indicate the community activities in which you are currently participating (i.e., church, community service, etc.)

Indicate extracurricular and community activities in which you have participated in the past.

List any hobbies or special interests.

Indicate any jobs which you are holding or have held in the past.

The housing authority must submit the application to PHADA. Thank you and good luck.

In addition to the above information, you must provide the housing authority Executive Director with the items indicated on the "Requirement Checklist" on the scholarship application packet.

**Go to [www.phada.org](http://www.phada.org) and download the application.**

## VERIFICATION PAGE

### Grade Point Average Verification (This section must be completed by school counselor)

Counselor Name \_\_\_\_\_ Phone \_\_\_\_\_

Type of Grading Scale used by school (ex. 4 pt., 6 pt., 100 pt., etc.) \_\_\_\_\_

\* Please convert GPA to 4.0 scale or 100 point system when completing the section below.

9th Grade \_\_\_\_\_ 10th Grade \_\_\_\_\_ 11th Grade \_\_\_\_\_

12th Grade \_\_\_\_\_ Cumulative GPA \_\_\_\_\_

\*The student's official and original transcript must also be submitted with the application.

### Certification (Must be signed by student and Executive Director)

**EXECUTIVE DIRECTOR:** Please verify all information is provided. Incomplete applications will be rejected.

I certify that all information is true and correct to the best of my knowledge. I further certify the application is complete and contains all items from the "Requirement Checklist," including the Housing Authority's non-refundable \$25 application fee.

Signature \_\_\_\_\_ Signature \_\_\_\_\_  
Student Executive Director

Date \_\_\_\_\_ Date \_\_\_\_\_

## 2013 PHADA Scholarship Program Applications due to PHADA by January 28, 2013

### **NO EXCEPTIONS!**

**All documents must be typewritten. No handwritten applications will be accepted.**

**Mail** all required materials to:

PHADA Scholarship Committee  
511 Capitol Court, NE  
Washington, DC 20002-4937