



Introduction

The New York City Housing Authority (NYCHA) is committed to supporting our residents by offering opportunities to further their education and make a difference for themselves, their families and their communities.

On behalf of PHADA the Public Housing Authority Directors Association and NYSPHADA the New York State branch of the Directors Association, NYCHA is pleased to inform its residents and Section 8 recipients of an opportunity to apply for college scholarships ranging from \$1,000 up to \$7,000.

Eligibility Requirements

Scholarship applicants must:

- ✓ Be an authorized NYCHA resident or Section 8 recipient
- ✓ Be a high school senior preparing to enter higher level learning (defined as a 2-4 year college, trade school or formal certification program)
- ✓ Have a minimum B grade point average
- ✓ Submit the required essays
- ✓ Submit the required recommendations
- ✓ Submit an original high school transcript

Application Process

There are two scholarship applications. Please review the application instructions carefully. Incomplete application packages that do not meet the requirements will not be considered. If you have questions or need assistance, contact NYCHA via email at: scholarships@nycha.nyc.gov.

Application packages can be downloaded from NYCHA's website: <http://on.nyc.gov/nychascholarships>. Applications must be completed and postmarked or faxed no later than **January 14, 2013**.

Email completed application to:	Mail completed application to:	Fax completed application to:
scholarships@nycha.nyc.gov Subject: PHADA/NYSPHADA Scholarship	PHADA/NYSPHADA Scholarship Program Attn: Department of Communications New York City Housing Authority 250 Broadway, 12th Floor New York, NY 10007	(212) 577-1358 Attn: Department of Communications New York City Housing Authority



Documentation Requirements

All participants are required to submit the following as part of the application package:

- Proof of NYCHA residency (e.g., Family Composition Letter;) or Proof of Section 8 assistance (voucher number and head of household name) **See Cover Sheet**
- Required essay(s)
- Required recommendations
- Original high school transcript

Note:

- *The scholarship application fee will be paid by NYCHA. Do not send any money with your application.*
- *Please leave blank any section for "Executive Director"*
- *Please sign and date the application. Applications that are not signed and dated may be disqualified.*

Selection Process

NYCHA representatives will screen all application packages and select eligible applicants **to be nominated** to the PHADA and NYSPHADA Scholarship Programs respectively. NYCHA can nominate up to two applicants per scholarship program. NYCHA is not involved in selecting a final scholarship recipient.

Students who are selected as Scholarship recipients will be notified by PHADA and NYSPHADA directly. Awards will be made in April and May 2013.

Award Amount

NYSPHADA Scholarship: \$1,000.00

PHADA – HD Supply Scholarship: \$5,000

PHADA – Freedom and Civil Rights Scholarship: \$5,000

PHADA – Stephen J. Bollinger Memorial Scholarship: \$7,000

Deadline: January 14, 2013

Applications must be completed and postmarked or faxed to NYCHA no later than **January 14, 2013**.

Even though a different deadline appears on the scholarship application, **please submit your package to NYCHA by January 14, 2013**. Late submissions will not be considered. The later date listed on the application is the deadline by which NYCHA must submit its nominations.



Application Cover Sheet

Please include this cover sheet along with your application. Write N/A for anything that is not applicable to you.

PLEASE TYPE/PRINT ALL ANSWERS

First Name	Last name	Date of Birth (mm/dd/yyyy)
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Address Zip	Apt. #	City, State
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Home Phone	Cell phone	E-mail address
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NYCHA Development Name <i>(Please attach a Family Composition Letter)</i>	Name of NYCHA Lease Holder
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Section 8 Voucher Number	Name of Head of Household
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Relationship to Lease Holder/Head of Household





New York State Public Housing Authority Director's Association

Scholarship Program

2013 SCHOLARSHIP APPLICATION



A scholarship for high school seniors living in public or assisted housing at a NYSPHADA member agency

*One
scholarship
will be
awarded in the
amount of
\$1,000.00*

Applications are due to NYSPHADA by February 1, 2013



Scholarship Program

In order to encourage academic excellence and community responsibility among high school students, NYSPHADA has implemented a scholarship program for graduating seniors who are preparing to enter higher level learning (defined as a 2-4 year college, trade school or formal certification program). NYSPHADA will award one (1) scholarship to a deserving youth currently residing in a NYSPHADA member agency.

This scholarship will be formally presented at NYSPHADA's Annual Conference and Exhibition on April 16, 2013 at the Turning Stone Casino & Resort in Verona, New York. The winner will receive travel accommodations for him/herself and one parent/guardian to attend the conference.

The scholarship fund will be administered by the NYSPHADA Scholarship Committee. The money will go directly to the school that the recipient will be attending. The school will deposit the money into the student's account. The money may only be used to pay for tuition, books, and activities directly related to the student's education. If the student discontinues his or her education, the unused portion of the scholarship will be returned to NYSPHADA.

Eligibility Checklist

PLEASE COMPLETE CHECKLIST. ALL DOCUMENTS MUST BE TYPEWRITTEN. PLEASE DO NOT FOLD OR STAPLE DOCUMENTS.

Status – Applicant must be a **high school senior and reside in a NYSPHADA member agency** owned or managed unit throughout his/her entire senior year. Public housing residents, Section 8 participants or other low-income housing residents are eligible, as long as the agency at which they reside is a NYSPHADA member.

Minimum Grade Point Average – Student must have at least a **“B” average** on his/her school's applicable scale during his/her high school career, cumulatively, to be considered for the scholarship.

NOTE: School counselor must complete the Grade Point Average Verification form on the verification page of this application.

For consideration of this scholarship, applications must be completed in their entirety. Incomplete applications will not be considered.

Requirement Checklist

Submit the following documents to the Executive Director of your housing authority.
All documents must be typewritten. Please do not fold or staple documents.

1. **Application**

The application may be found on NYSPHADA's website at www.nysphada.org. On the homepage, click the NYSPHADA Scholarship Application link to download the application. Electronically complete the form, save it to your computer and print a copy. Include this printed application in the packet of materials that you submit to your Executive Director.

2. **Verification Page** (included in this information packet).

- **Grade Point Average Verification** (must be completed by your school counselor)
- **Certification** (sign this portion of the document before submitting it to your Executive Director)

3. **School Transcript**

You must provide an official and original high school transcript.

4. **Two Letters of Reference**

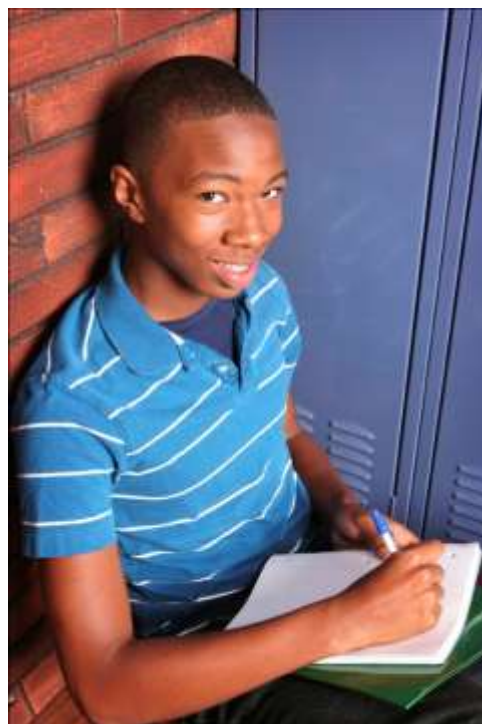
You must submit two (2) teacher reference letters.

5. **Essay**

You must submit a 400-500 word typewritten essay addressing the following topic: **Identify a person, character in fiction or historical figure who has had a significant influence on you and describe that influence.**

6. **Executive Director Responsibilities**

- Student must be recommended by the Executive Director of the housing authority in a letter **signed** by the Executive Director for the application to be considered complete.
- The Executive Director is responsible for verifying all application requirements.
- Application Fee** – A \$50.00 non-refundable application fee is required and must be paid by the sponsoring housing authority. All proceeds from the fee will be added to the scholarship award. Check should be made payable to NYSPHADA.
- Deadline** – All application materials must be received by NYSPHADA no later than **February 1, 2013**. No faxes will be accepted.
- Local promotion of the scholarship program is the responsibility of the housing authority. Each housing authority may submit up to two applications.
- Housing Authority must be a NYSPHADA member in good standing with dues paid current.



Verification Page

Grade Point Average Verification *(this section must be completed by school counselor)*

Counselor Name: _____ Phone: _____

Type of Grading Scale used by school (ex. 4 pt., 6 pt., 100 pt., etc.) _____

**Please convert GPA to 4.0 scale or 100 point system when completing the section below:*

9th Grade _____ 10th Grade _____ 11th Grade _____

12th Grade _____ Cumulative GPA _____

**The student's official and original transcript must also be submitted with the application.*

Certification *(must be signed by student and Executive Director)*

EXECUTIVE DIRECTOR: Please verify all information is provided. Incomplete applications will be rejected.

I certify that all information is true and correct to the best of my knowledge. I further certify the application is complete and contains all items from the "Requirement Checklist," including the Housing Authority's non-refundable \$50 application fee.

Signature: _____ Signature: _____
Student Executive Director

Date: _____ Date: _____

The housing authority must submit the application to NYSPHADA.

I, _____, hereby allow NYSPHADA to print/publish any items covered within for purposes of acknowledging winners of the Scholarship Program.

Student Signature: _____ Date: _____

**2013 NYSPHADA Scholarship Program
Applications due to NYSPHADA by February 1, 2013**

NO EXCEPTIONS

Mail all required materials to: NYSPHADA Scholarship Committee

**c/o Ithaca Housing Authority
Attn: Brenda C. Westfall; Executive Director
798-800 S. Plain Street
Ithaca, NY 14850**

Name: _____ Phone No.: _____

Address: _____ City: _____ State: ____ Zip: _____

Years you have lived at present address: _____ Date of Birth: _____

Social Security No.: _____ Currently in Grade: _____ Graduation Date: _____

Sponsoring Agency Name and Address: _____

Name and Address of high school from which you expect to graduate:

What is your desired Academic Major (if any): _____

To which 2-4 year college, trade school or formal certification program have you applied?

School	Address	Status of Application (denied/accepted/ pending, etc.)

Summarize your academic achievements (i.e., scholarships, awards, etc.)

List extracurricular school activities in which you are currently participating (i.e., clubs, teams, etc.)

Indicate the community activities in which you are currently participating (i.e., church, community service, etc.)

Indicate extracurricular and community activities in which you have participated in the past.

List any hobbies or special interests.

Indicate any jobs which you are holding or have held in the past.

**Describe your objective in continuing your education beyond high school.
Relate this to any specific career interest you may have.**

In addition to the above information, you must provide the housing authority Executive Director with the items indicated on the "Requirement Checklist".

THANK YOU AND GOOD LUCK!